

Margaret Anne Sykes

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Career Objective To obtain a staff nursing position within a progressive health care agency

Education **University of Tennessee – Knoxville**
Bachelor of Science, Major: Nursing, May 2010
GPA: 3.5/4.0
Financed 75% of college education through employment

Relevant Experience **Vanderbilt University Medical Center** Nashville, TN
Nurse Intern May – August 2009

- Assisted the registered nurse in Assessing patient care needs
- Aided in planning the patient care utilizing nursing care plans, implementing the plan of patient care, and evaluating patient plan of Care
- Accepted supervision and sought assistance when needed

East Tennessee Children’s Hospital Knoxville, TN
Floor Volunteer January – May 2008

- Runner for the nursing staff, lab, x-ray, and neurology departments
- Transported patients to appropriate departments for testing
- Comforted and monitored patients during brief parental absences
- Escorted patients to playrooms after permission had been given

Gastroenterology Associates Nashville, TN
Receptionist Summer 2007

- Performed some routine laboratory technician procedures
- Performed typing and filing duties in an effective and efficient manner
- Demonstrated professional communication skills and telephone etiquette

Other Work **University of Tennessee Career Services** Knoxville, TN
Student Assistant August 2006 - present

- Advise students on the usage of the e-recruiting software, resume building, and available resources
- Direct students to relevant company information

First Tennessee Bank Maryville, TN
Bank Teller August 2005 – April 2006

- Processed savings and checking account transactions in a quick and efficient manner
- Collected student and installment loan payments

Activities National Student Nurse’s Association
Air Force Reserve Officer Training Corps Cadet 2006-2008