

# Margaret Anne Sykes

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**1024 Duckworth Road**  
**Maryville, TN 37804**

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**masykes@utk.edu**

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**Career Objective** To obtain a staff nursing position within a progressive health care agency

**Education** **University of Tennessee – Knoxville**  
Bachelor of Science, Major: Nursing, May 2010  
GPA: 3.5/4.0  
*Financed 75% of college education through employment*

**Relevant Experience** **Vanderbilt University Medical Center** Nashville, TN  
*Nurse Intern* May – August 2009

- Assisted the registered nurse in Assessing patient care needs
- Aided in planning the patient care utilizing nursing care plans, implementing the plan of patient care, and evaluating patient plan of Care
- Accepted supervision and sought assistance when needed

**East Tennessee Children’s Hospital** Knoxville, TN  
*Floor Volunteer* January – May 2008

- Runner for the nursing staff, lab, x-ray, and neurology departments
- Transported patients to appropriate departments for testing
- Comforted and monitored patients during brief parental absences
- Escorted patients to playrooms after permission had been given

**Gastroenterology Associates** Nashville, TN  
*Receptionist* Summer 2007

- Performed some routine laboratory technician procedures
- Performed typing and filing duties in an effective and efficient manner
- Demonstrated professional communication skills and telephone etiquette

**Other Work** **University of Tennessee Career Services** Knoxville, TN  
*Student Assistant* August 2006 - present

- Advise students on the usage of the e-recruiting software, resume building, and available resources
- Direct students to relevant company information

**First Tennessee Bank** Maryville, TN  
*Bank Teller* August 2005 – April 2006

- Processed savings and checking account transactions in a quick and efficient manner
- Collected student and installment loan payments

**Activities** National Student Nurse’s Association  
Air Force Reserve Officer Training Corps Cadet 2006-2008