









# Are you

# CAREER READY?

Career readiness is the attainment and demonstration of requisite competencies that broadly prepare college graduates for a successful transition into the workplace.

Competency	Definition	Readiness		
		Need to Develop	Currently Developing	Excelling
 <b>Critical Thinking/ Problem Solving</b>	Practice sound reasoning and analytical skills to make decisions and overcome problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>Oral/Written Communications</b>	Articulate thoughts and ideas clearly to a variety of audiences and employ effective public speaking skills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>Teamwork/ Collaboration</b>	Build collaborative relationships with coworkers and be able to work well in a team environment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>Digital Technology</b>	Leverage existing digital technologies ethically and efficiently to complete tasks; demonstrate effective adaptability to new technologies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>Leadership</b>	Utilize the strengths of others to achieve common goals; use interpersonal skills to develop and motivate others	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>Professionalism/ Work Ethic</b>	Exhibit effective work habits such as punctuality, working productively, personal accountability, integrity, and ethical behavior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>Career Management</b>	Identify skills, strengths, knowledge, experiences, and areas of growth related to career goals; navigate job options and pursue opportunities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
 <b>Global/Intercultural Fluency</b>	Demonstrate openness, inclusiveness, sensitivity, and the ability to interact respectfully with all people; understand individuals' differences	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Adapted from the NACE Career Readiness Competencies



***How have you developed this competency?***

**Goals for developing this competency**  
*Refer to pages 4 & 8 of the handbook.*

*Critical Thinking/Problem Solving*

*Oral/Written Communications*

*Teamwork/Collaboration*

*Digital Technology*

*Leadership*

*Professionalism/Work Ethic*

*Career Management*

*Global/Intercultural Fluency*