

# Dress for Success: Business Casual

*Appropriate attire for information sessions and other less formal employer events*

These are general dress guidelines. Standards of dress may vary between industries and companies. Always research prior to an interview to adhere to company culture, when in doubt dress business professional.

## GROOMING

- Hair and facial hair should be neatly styled
- Nails should be clean
- No heavy cologne or perfume
- Natural style makeup

## ATTIRE

- Dress shirt, polo shirt, sweater, or blouse
- Ties are optional
- Chinos or dress pants
- Dresses or skirts should be knee length when standing and thighs covered when seated
- No jeans, shorts, sundresses, or athletic wear
- All clothes ironed

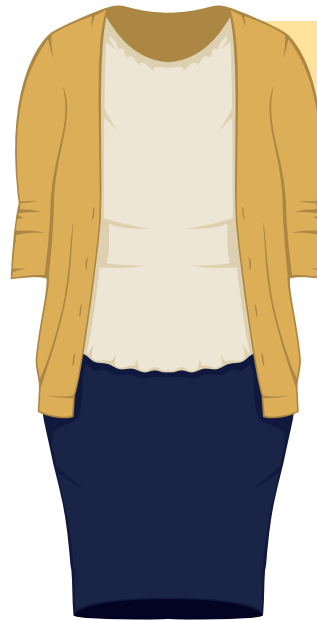
## ACCESSORIES

- Conservative accessories; no flashy designs or jewelry
- Carry a padfolio, professional bag, or simple purse

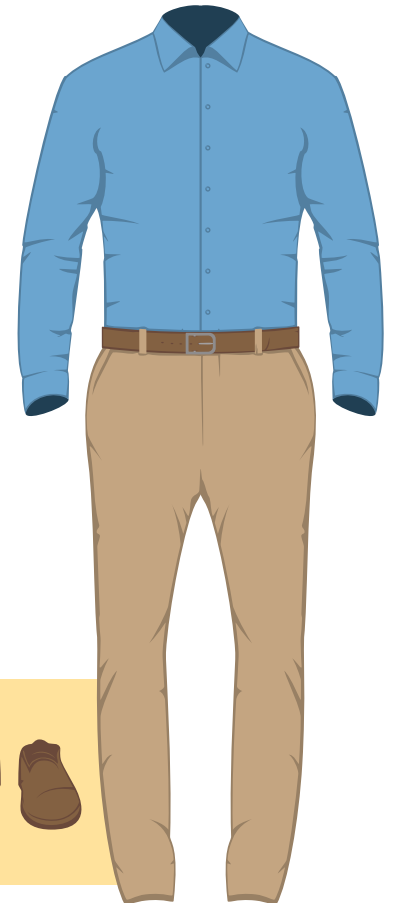
## SHOES

- Oxfords, derbys, loafers, flats, wedges, or heels
- No sneakers

### OPTIONS



SWEATER & BLOUSE,  
KNEE LENGTH SKIRT,  
& DRESS SHOES



DRESS SHIRT,  
CHINOS,  
& DRESS SHOES



**Trans Professional Dress Tip:** Whether to dress according to traditional, cisgender norms or wear clothes that allow you to express your gender identity can be a difficult decision and will likely be impacted by the employer or industry. For organizations that are more LGBTQ-inclusive, you may feel comfortable wearing clothes typically associated with your gender identity. Some candidates may choose to dress in gender-neutral, androgynous clothing. Utilize resources like the HRC Corporate Equality Index ([hrc.org](http://hrc.org)) to get a sense of how open and accepting a company is. Career Consultants are also available to talk about your specific situation.